

INSTRUCTIONAL FORM

Attachment B

POST & BID POSITION ANNOUNCEMENT Bargaining Units 1, 4 and 11

1. Reference #: 02-0-155 2. Position Number: 902-367-3175- 3. Date of Posting: 3/26/10
4. Classification: Transportation Engineering Technician 5. Salary Range: \$3262 - \$4768
6. Pay Differentials That Apply To Position: _____
7. Working Hours Of Position: Summer time: 7:30 a.m., to 4:30 p.m. Winter: 7:00 p.m. to 7:00 a.m. (Hours may vary)
8. District/Division: 2-Traffic Operations Section: Traffic Management Geographic Location: Redding
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) **Determination for relocation will be made by Hiring Supervisor.**

- 9 **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)
- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
- B. Technical & Professional Skills & Abilities: Knowledge of methods, materials, equipment and electrical and electronic theory as applied to the design and construction of highway and traffic monitoring systems and instrumentation. Knowledge of modern traffic monitoring equipment and apparatus, including manual and traffic actuated. Knowledge of principals and practices of traffic engineering as they apply to traffic monitoring systems. Knowledge of construction inspection methods, construction manual, standard specifications, special provisions and ability to read contract plans. Knowledge of general design methods including use of Microstation, and the ability to perform engineering calculations. Knowledge of Microsoft Excel, Microsoft Access, Microsoft Word, and Lotus Notes to prepare correspondence and reports, develop spreadsheets and to communicate effectively orally and in writing. Knowledge of Windows, DOS, and mainframe based programs to process data and activate field elements.
- C. License and/or Certification Requirements: Class C California Drivers License Required.
- D. Physical Abilities to Perform Essential Functions: Ability to lift 20 pounds repeatedly and 80 pounds infrequently. Ability to stoop down into live traffic lanes to secure count hoses safely and repeatedly. Able to sit for extended periods and utilize personal computers for extended times in both office and field settings. Able to workout doors in extreme heat and cold weather, including snow and ice.
- E. Other Departmental Requirements: None
- F. Duty Statement/Description of Duties:

10. Final Date and Time for Receiving Bid: 4/13/2010 5PM COB

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

11. Submit Bid to:

Name: Clint Burkenpas
Address: P.O. 496073, Redding, CA 96049-6073
Telephone Number: 530-225-3245
FAX Number: 530-225-3271
E-mail Address: Clint_Burkenpas@dot.ca.gov

12. Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

13. Expected Reporting Date To Position (**Unit 11 Only**): 4/26/2010
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)